

Woodbury Public Library

Board of Trustees Meeting

11/24/15

Highland Mills Branch

Trustees In attendance:

Dorothy Morris, President
Cathy Schmidt
Angela McKeown Cooper
Karen DeLuca
Jennifer Bradshaw, Library Director, was not in attendance.

Trustees Absent:

Ellie Pastel, Vice President
Patricia Coogan

Gail Tummarello

Call to Order: Meeting called to order @ 7:30 by President of the Board, Dorothy Morris.

Executive Session: 7:30 – 8:40.

Motion to accept 10/27/15 minutes:P Coogan, second: A Cooper

Ayes: all

Nays: none

Motion to Approve 19 vouchers:E. Pastel, Second: G. Tummarello

Ayes: all

Nays: none

New Business:

- Legal fees for 2016 – fees will be frozen for 2016 – hourly rate will remain \$200/hr attorney time; \$95/hr paralegal time. Motion to continue to work with Thomas, Drohan, Waxman, Petigrow and Mayle, LLP. By A. Cooper; second: P Coogan
 - Ayes: All
- Proposal to use Digital Frames on check-out counters so patrons can see upcoming programs and library related information while they are at the counter. Pat will research costs and contact RCLS to see if there are any purchasing programs for this item. Budget not to exceed to \$200. Motion to buy frames: E. Pastel, second D. Morris
 - Ayes: All
- 2016 Budget
 - Question on Open hours on employee budget page
- Children’s services updates– Board would like to see children’s programs on the weekends for the winter and spring – at least once a month

Old Business:

- Signage request update from Pat Coogan for sign facing Rt 105 to post library events. Pat called the buildings department and was told pose the question by email. She did. She was told we need to go before Town Board. She asked if it doesn’t cost the town any money do we still need to present at board meeting – yes – because on town property. It can’t be more than 25 square feet. Next steps:

Need to do research signs – electronic options. Pat will continue to research – she will call Washingtonville Library to enquire about their sign

- RoseEmma – regarding her file – Mr Caruso’s letter should be removed from her file.
- Ideas for lower level at CB. D. Morris has asked that Board give ideas. Please go over, look around and be prepared to give feedback. Warwick library is very nice and what they have done is within our reach – take a look at it if have the opportunity. Solicit feedback. Lift is not in yet.

President’s Report

- Update: Artist’s Display System
 - Need to finalize contract – will finalize when Director is present
 - Inquire how Monroe handles set-up and take-down of art – safety concern – does someone assist?
- Out Reach: Adult programmer/WHS Gatehouse venture – Rose-Emma is going to do a book club at the Gatehouse on the historical novel about Sybil Ledington.
- Holiday season recognition
- Boy Scout Activity at Smith Clove School and CV library – perhaps the projects can be integrated?
- Patio – do we want to continue this project? Bobby Blair would consider it an improvement; need to address handi-cap access on the back side of the building. If anyone has any creative ideas – please share.

Public Comment: none

Board requests update/status on the following items from Director at next Board meeting:

- Smith Clove School – meeting Principal and Librarian to discuss programs
- Summary staff updates – copy of email, or posted notices, or staff meeting agenda
- Summary of upcoming activities and advertising plan
- Summary of past month’s activities including attendance

K. DeLuca advised of resignation from board effective 12/31/15. Letter will be submitted 12/1/15.

Motion to adjourn @ 10:00 P. Coogan, second C. Schmidt

Ayes: all

Nays: none

Next regular Board meeting – December 29, 2015

Respectfully submitted,

Karen DeLuca