

Woodbury Public Library

Board of Trustees Meeting

2/10/15

Highland Mills Branch

Trustees In attendance:

Dorothy Morris, President
Ellie Pastel, VP
Patricia Coogan
Angela McKeown Cooper
Gail Tummarello

Trustees Absent:

Karen (McKenzie) DeLuca

Call to Order: Meeting called to order @ 7:30 by President of the Board, Dorothy Morris.

Motion to accept minutes: A. Cooper, second: E. Pastel

Ayes: all

Nays: none

Motion to approve bid for \$138,000 by Frank Stevens for Central Valley Library repairs: Includes new roof, soffits, etc.

Bid includes for possibility of outsourcing asbestos removal: D. Morris, second: P. Coogan

Ayes: all

Nays: none

(Our \$80,000 grant will go towards elevator/ handicap accessibility)

Code of Conduct policy consequences accepted (details procedures for staff to follow regarding infractions by patrons)

Motion by: G. Tummarello, second: A. Cooper

Ayes: all

Nays: none

Approval of class for Young Adult Library Assistant. Motion by G. Tummarello, second: P. Coogan

Ayes: all

Nays: none

Motion to approve 20 vouchers: A. Cooper, second: E. Pastel

Ayes: all

Nays: none

Also, vouchers were corrected for Fall Watercolor class, instructor was not paid the correct amount (there was a previous contract for summer) Mah Jong instructor not corrected; the contract stands as is.

Motion to Adopt 2015 meeting dates: E. Pastel, second: D. Morris

Ayes: all

Nays: none

Motion to accept video surveillance policy: D. Morris, second: A Cooper

Ayes: all

Nays: none

Motion for approval - Dot Morris contact lawyer regarding changes to library charter: P. Coogan, second: G.

Tummarello

Ayes: all

Nays: none

Article III Section 1 regarding number of trustees should be not less than 5, nor are more than 9 we advertising for 1 more, which brings our number to 7.

Other business:

- Dottie is putting together a phone chain for notifications.
- Jenn is scheduling a salesperson to discuss systems for displaying artwork.

Directors report:

- We are on twitter.
- Employee nametags being ordered. All nametags should be clearly visible. Some discussion about the possibility of photo ID cards in the future.
- Cameras for CV should wait until work is completed at CV.
- Magazines are now available for OVERDRIVE (an "e" service) we will be getting a bequest from (RCLS?) for e materials, but don't know how much control over the purchases we will have.
- Smith Clove Art Show currently displayed at WPL
- Fire Safety plan was given to the Village Clerk to submit to the Fire Department for changes/comment.
- We will have a booth at THE EXPO April 12
- Library clerk posting 7 hrs/week
- 5 library clerks are going for training in March.
- Stewart AFB has donated \$400 in memory of Myrtice Scollan, a patron. We hope to involve the family in picking out something in her memory.
- The Directors of the RCLS member libraries have voted to pool money from all of the Libraries to build a larger Overdrive Collection. Each Library has an allocation amount, ours is listed as \$1835.00, based on minimum contribution and our e-circulation for the prior year. The question remaining would be who would choose the items for the collection, each Library OR Central Library (Newburgh). That so far has been undecided by the Director's Association.

Director Evaluation Outline was presented by Ellie. Suggestions/input should be communicated via email before next mtg.

Motion to adjourn 9:40: P. Coogan, second: G. Tummarello

Ayes: all

Nays: none

Next meeting will be last Tuesday, February 24th.

Respectfully submitted,
Karen (McKenzie) DeLuca