
Board of Trustees Meeting

2/24/2015

Highland Mills Branch

Trustees In attendance:

Dorothy Morris, President
Ellie Pastel, VP
Karen DeLuca
Angela McKeown Cooper
Gail Tummarello
Pat Coogan

Trustees Absent:

Call to Order: Meeting called to order @ 7:30 by President of the Board, Dorothy Morris.

OLD BUSINESS:

Woodbury will contribute the \$500 minimum plus a calculation based on what our circulation was in 2013. Our total contribution is \$1835 for this year. This money is for the e-collection for the entire library network (47 libraries).

NEW BUSINESS:

Motion to approve 6 vouchers: Pat Coogan, second: Dot Morris.

Ayes: all

Nays: none

Directors report:

- Fire Plan approved by Pat Prozillo – just needs emergency numbers added.
- Alarm System firm alarm problems (Safe & Sound versus Bldgs. Grounds)
- Cameras for Back Parking Lot and side road after vandalism? Ralph Caruso, Town Supervisor asked Jen. Upgrade proposal from Precision is coming.
 - Dot Morris will follow up with town – what are they thinking? What are they looking for?
- Mobile Circ system Request in for April Expo. RCLS has 3 of them, share with Cornwall.
- Received letter of thanks from Principal Berger for the Smith Clove Art Show.
- Annual Report is almost finished – Programs to be added.
- Department Head Meetings started 2/24. They will be held very 4th Tuesday of the month.
 - New: Fill out forms for Work Order Reports to be call in and then form must be filled out and given to the Town Supervisor. There is also a new/additional form for accident/incident reporting.
- Tags, aprons with logo?

Display art in libraries? Artists from high school? Artist of the month? Pat Coogan will follow up with high school. Jen still needs to look into how artwork will be hung.

Defibrillator: Jen will get class scheduled to train personnel so that there is the best coverage possible. Is this part of their job description? What is liability? What is state law – does library need to have it? Do other town buildings have equipment? What is view of insurance company?

Motion to adjourn for executive session: A. Cooper, second G. Tummarello

Ayes: all

Nays: none

Next meeting will be last Tuesday, March 31st.

Respectfully submitted,

Karen DeLuca