

**Board of Trustees Meeting**

5/27/2014

Highland Mills Branch

**Trustees In attendance:**

Dorothy Morris, President  
Angela McKeown Cooper  
Dona Weyant  
Patricia Coogan  
Karen McKenzie  
Patricia Reynolds  
Gail Tummarello

**Trustees Absent:**

Ellie Pastel, Vice President

Jennifer Bradshaw, Director was present.

**Call to Order:** Meeting called to order @ 7:35 by President of the Board: Dorothy Morris.

**Motion to approve minutes from last month** by A. Cooper; seconded by P. Reynolds.

Ayes 5: Morris, Weyant, Coogan, McKenzie, Tummarello

Nays: 0.

**Director's report**

- Should we accept a scanned image of library card on Smartphone in lieu of physical card? - No.
- Training update– NYLA Library Assistant class was held and hosted by RCLS – 7 registered for September session – 3 full days will be billed.
- Tutors – literacy/nonprofits can use library; we don't allow for profit tutors to work in library. The policy is that people cannot work here for profit.
- Do we want to offer a Fax Service? – No.
- Mobile Printing: do we want to provide it to our patrons? Not at this time.

**Old Business:**

Code of Conduct Policy Additions to address

- Personal property is the responsibility of the patron even if patron goes outside.
- Electrical outlets and personal property damage. Library is not responsible for electrical issues or personal property damage.

Motion to approve by P. Coogan; seconded by K. McKenzie

Ayes 5: Morris, Cooper, Reynolds, Tummarello, Weyant

Nays: 0

### **President's Report:**

- 9/13/14 – 2014 Woodbury Day – CV parking lot
- Engineer update
- We don't need to worry about union conflicts with what we want to do with CV. Our audience and patrons at CV will be children and teens. We want to have smaller committees if warranted. Do we want to think about a group of adults to organize specific programs? Do we contact the High School to see if there is a fit? P. Coogan and J. Bradshaw can find out how the high school volunteer program works.
- Community Grant Program, each municipality can put in for a request. Town is asking for money for the roof and siding. Dottie asked for more money for Handicap ADA compliance and downstairs expansion. The proposal for \$220,000 from A. Fusco, Fusco Engineering & Land Surveying, has already been submitted to the town so they are aware. A. Fusco recommended working in stages and prioritizing ADA compliance – interior steps will be replaced, bathroom handicapped accessible and something as an interim to get into the building. Would also include roof replacement. This would be phase one.
- Motion to go ahead with Phase one: interior steps, bathrooms, roof, ADA accessible outside: made by K. McKenzie, second: P. Coogan
- Ayes 5: Morris, Cooper, Reynolds, Tummarello, Weyant
- Nays: 0

### **Trustee comments:**

- Angie believes the future of the library is with the children. Cornwall has extensive programs. She would be willing to chair and plan an event to help Jennifer. What if each of us presented an event here or at CV? We need to tap the community for the talent that is here; who do we know that could volunteer their talents?
- What if we had Saturday programs for an hour? Maybe do a little craft to match. We need to confer with employees Linda and Barbara who currently manages programs– not overstep bounds. It is not the intent to diminish current programs; need to do more, need help.
- Should we be doing more planning when the schools are closed?
- We need to sell the library to the public. We need to make this a destination for families and children. This needs to be a part of Jennifer's goals.
- We should have a pamphlet that gets included in school registration packet.
- Dottie handed out paper so we could write down ideas. Trustees were asked to write down ideas, what we would like to see happening at the library, etc., and bring them back to the next meeting. Dottie also asked Jennifer some ideas to include in her list.
- We want to get programs for days off of school.

**Approval of 24 vouchers.** Motion to approve by A Cooper; seconded by P Coogan

Ayes 6: Morris, Tummarello, Weyant, McKenzie, Reynolds

Nays: 0.

**Motion to adjourn** at 9:33PM by K. McKenzie, second by G. Tummarello.

Ayes 5: Morris, Cooper, Weyant, Coogan, Reynolds

Nays: 0.

Next regular Board meeting is June 24, 2014

Respectfully submitted,

Karen McKenzie