

Woodbury Public Library

Board of Trustees Meeting

7/29/2014

Highland Mills Branch

Trustees In attendance:

Dorothy Morris, President
Ellie Pastel, Vice President
Angela McKeown Cooper
Karen McKenzie
Patricia Reynolds
Gail Tummarello

Trustees Absent:

Patricia Coogan

Jennifer Bradshaw, Director was present.

Call to Order: Meeting called to order @ 7:34 by President of the Board, Dorothy Morris.

Motion to approve minutes from last month by G. Tummarello; seconded by A. Cooper

Ayes 4: D. Morris, E. Pastel, K. McKenzie, P. Reynolds

Nays: none

Acknowledgement of passing of John Burke.

Tomorrow town board will meet to appoint interim supervisor.

D. Morris made a motion to send a formal letter of condolence to the Burke Family; seconded by K. McKenzie

Ayes 4: G. Tummarello, A. Cooper, E. Pastel, P. Reynolds

Nays: none

Old Business:

Security system update: Jennifer has two bids.

- **Safe and Sound Home Services** (currently responsible for fire and burglary systems and panic lanyard). Each library – 6 cameras: lobby, parking lot, around building, desk. Analog not digital. Central Valley: 6 cameras but needs more wiring so it will cost more. Total for both is \$7,170. HM: \$3,275, CV: \$3,295.
- **Eyeland Security** (Chief is using). \$10,766. Same number of cameras, analog, day/night, high resolution.

D. Morris suggests we get a third bid since we are close to the \$5000 limit. Above \$5,000 requires 3 bids. Jen will contact Precision.

What is warranty? Training program? Who is the equipment manufacturer?

Board requests the 3 companies come to board meeting to present and address questions.

Library needs the evacuation plan reviewed with employees. It should be posted.

Summer Reading Program: It is almost over. 115 children signed up. There are still 5 events on the schedule and 4 more story times. Some very good attendance at programs. Jen is getting good feedback and seeing new people attending programs. Saturday, 8/2, last day to record books.

Director's report:

Dylan Osborne would like to do Eagle Project. He would like to put in garden at CV. Who will maintain it? What kind of garden is it? Will there be benches? The Board would like him to present. Jen will relay message.

Approval of 23 vouchers. Motion to approve by E Pastel; seconded by G. Tummarello

Ayes 4: D. Morris, K. McKenzie, P. Reynolds, G. Tummarello

Nays: 0.

Museum of the City of New York is offering pass program. Do we want to participate? It is for one year.

Can we get an article in the paper highlighting the museum passes? Can we get someone that used the pass to give a testimonial and publish it?

Motion to approve by K. McKenzie; seconded by A. Cooper.

Ayes 4: D. Morris, E. Pastel, G. Tummarello, P. Reynolds

Nays: none

Teacher is interested in teaching conversational Mommy and Me Classes in conversational Spanish. Four – 45 min classes for \$60/class. We are not interested at this time due to financial constraints.

Patron complained about smell of patron that has not been in Library for at least a week.

Library has Storm King passes available.

President Report:

D. Morris filled out forms to make us members of the Chamber of Commerce. We are non profit so it is free.

D. Morris presented a proposal to ask 2 businesses to serve as “guinea pigs” and do a display on each of them – one at each library. Six maximum a year. Portray history of building, history of businesses that have been in building, taking current business – talk about their industry, tools of the trade, career education component, science component if applicable. Asked at Commerce meeting if they are interested to sign up – she passed paper around. All 19 businesses signed up. HOME GROWN AND COMMUNITY COMMITTED – slogan. Morris is asking Board to support program. Library can give framed certificate to companies as a way of expanding Library awareness.

Motion to approve E. Pastel, seconded by P. Reynolds

Ayes 4: D. Morris, K. McKenzie, A. Cooper, G. Tummarello

Nays: none

New Business:

Budget modification of \$3,300 total.

\$2000 from line 100 Personnel Services to line 403 Oil/Gas

\$1000 from line 100 Personnel Services to line 428 Children's Programs

\$300 from line 408 Insurance to line 444 School and Dues

Motion to approve D. Morris, seconded G. Tummarello

Ayes 4: A. Cooper, K. McKenzie, P. Reynolds, E. Pastel

Nays: none

Dona Weyant served on the Board for 38 years. Town Board wanted to do something and she said no; but she will allow something for children in her honor.

Tasha Tudor is child's book series. D. Morris proposes we make two Tasha Tudor displays in honor of Dona, one in each library. Put up a little plaque for Dona. P. Reynolds suggests donating books in honor of Dona.

Perhaps we donate books in honor of people associated with library instead of plaque.

We will use donation money to buy books. Jen will order books from other libraries to look at them and then we can decide which ones to buy.

Should we consider a Tasha Tudor tea party? Author's birthday: August 28, 1915. Get senior citizens involved.

CV renovation status: D. Morris is waiting for update. Grant has been written to community development. It is in deliberation. Dorothy asked if there a way to can work around since we are paying for it – was told not to do that because of the way the grants are written. When grant comes back it will include specs and the specs need to match whatever gets done. Should we consider withdrawing grant so we don't lose time on the roof repairs before the winter?

Motion to adjourn at 9.41 PM by K. McKenzie, seconded by A. Cooper

Ayes 3: D. Morris, G. Tummarello, E. Pastel

Nays: 0.

Next regular Board meeting is August 28, 2014

Respectfully submitted,

Karen McKenzie