

Woodbury Public Library

Board of Trustees Meeting

8/26/2014

Highland Mills Branch

Trustees In attendance:

Dorothy Morris, President
Patricia Coogan
Angela McKeown Cooper
Karen McKenzie
Patricia Reynolds
Gail Tummarello

Trustees Absent:

Ellie Pastel, VP

Jennifer Bradshaw, Director was present.

Call to Order: Meeting called to order @ 7:30 by President of the Board, Dorothy Morris.

Motion to approve minutes from last month by A. Cooper, second by P. Coogan.

Ayes: D. Morris, K. McKenzie, P. Reynolds, G. Tummarello

Nays: none

New Business:

Eagle Scout Proposal Dylan Osborne presented his Eagle Scout Project - a Reading Garden at CV. Proposed pavers and benches on the right side of the building under the underhang area with a walkway leading to it and some plants. Concern is that if we need to install exterior elevator it may interfere. Other option – move to the back.

Estimated cost \$1500-2000. Dylan will raise fund funds during the fall and start construction in the spring. Do we need permits? Board has asked Dylan to check with town about permits. Board is supportive of project. Jen will confirm the property line. We asked Dylan to let us know when he is going to start

Old Business:

Security System Pricing/approval/presentation

- Joel from Eyeland 7:30-8:00 – isn't presenting – had a schedule conflict
- Dan Mahoney from Safe & Sound presented. Closed circuit camera system. See people coming and going, views of library, safety of patrons and employees. Systems the same for both buildings, always want to cover front door - and cameras looking to the left and right sides of parking lot; inside – 3 interior cameras – entrance; main desk; back area of library – by back door. There are two extra cameras that aren't assigned and can be added later. Hard drive – can save weeks of activity and overwrites as it gets old. Has a time stamp. Set up and training is included in cost. Remote access is an option that is built in.

Highland Mills cost is \$3,275. Central Valley is \$3,895. The 3rd exterior camera at CV will be on the back of the building. Extra cost is due to the extra wiring that is required for that building. Recommend that monitor be on at all times and in plain view.

We asked Dan if he can get CV done before the end of 2014 and HM in 2015? Yes. This means that the project is below bid threshold and we won't need additional bids.

- 3rd – tentative – Frank from Precision – waiting to receive bid. If we don't hear from him, he will still count as a bid.

RCSL Breakfast is 9.12.14. Food is great, the location is Wallkill Country Club. Sign in is 8-8:30, starts at 8:30. We need to have a display. Proposal is to have the Director present the display.

Woodbury Day is 9.13.14 in front of Central Valley Library. Fair is 12 – 4. We should have a table and some good stuff to give away. We want a display to represent what is going on. We have book marks, posters for raffle, we have fans, demonstrations will be given on how to download books. Will have “books on the blanket” for the public. Board members have been asked to volunteer. Board members can bring candy for the table. Jen will let us know if she needs help setting up.

Director's report:

Current Events

2015 Budget

Summer Reading Program – more people participated in programs but not in reading.

2013 30 programs and 430 attendance

2014 24 programs and 504 attendance

Opening day program 115 attendance

Cornell Treasure finds – Found Ida Cornell artwork and had 3 pictures framed for library. A picture of what is believed to be Ida Cornell was found on the back of a picture. Also found David Cornell 1898 8th grade Certificate. There is also picture of house in Central Valley, NY, April 22, 1907; residence of T. Estrada Palma.

Town Disaster Plan – have tornado and thunderstorm plan but library isn't mentioned. Use town plan for library. We should have a fire plan for the library – assign a meeting place.

AED box – is not equipped; it is in closet in Senior Center.

Approval of 15 vouchers. Motion to approve by G. Tummarello, second P Coogan

Ayes: D. Morris, K. McKenzie, A. Cooper, P. Reynolds

Nays: none

Museum of the City of New York is offering pass program. We are participating.

President Report:

Tasha Tudor acquisitions – Jen has purchased books. We have fabric and props ready to but display together.

We will select a day when the schools are closed or close early and offer a children's program. This can be part of our community outreach.

Chamber of Commerce Outreach – 1st two businesses have been selected.

- **Dan's DV Signs Inc.** in Central Valley. Dan will let us know about displays, paints, printing innovations, computer design.
- **Body Works**, Massage Therapy, moving into Woodward House across from Ambulance building. It is a historic building. She wants to put together a video on how to position your body when using computer. We can then pull related books – nutrition, life style. Dot will do the background on the house. Pat Coogan will prepare some details on massage therapy.

Entrance needs work.

Motion to adjourn at 9:35PM by D. Morris; second by Angie

Next regular Board meeting is September 23, 2014

Respectfully submitted,

Karen McKenzie