

Woodbury Public Library

Board of Trustees Meeting

9/30/2014

Highland Mills Branch

Trustees In attendance:

Dorothy Morris, President
Ellie Pastel, VP
Patricia Coogan
Angela McKeown Cooper

Trustees Absent:

Karen McKenzie
Patricia Reynolds
Gail Tummarello

Jennifer Bradshaw, Director was present.

Call to Order: Meeting called to order @ 8:00 by President of the Board, Dorothy Morris.

Motion to approve minutes from last month by A. Cooper; second by P. Reynolds

Ayes: all

Nays: none

New Business:

Precision (Security) presentation by Frank Vidal, owner and installer.

Highland Mills: 8 cameras. Digital recorder is by Digital Watchdog. 2 terabytes of recording – 30 days of recording. Can download data. All infrared cameras. Cameras are color but see black/white during the night. Can set sensitivity of camera on motion. Only records when it “sees”/detects something. One on each front corner and by front door. Inside – lobby, back corner door, children’s section, front counter, computer area. After 1 year - \$65/hr for service call.

Central Valley – 5 cameras with capability of 8 more. Price is more because of additional labor requirements.

Camera life expectancy is influenced by heat – outside doesn’t last as long due to elements. Should last 3-4-5 years. Then need to replace camera – current price per camera is about \$150-160 plus replacement labor cost.

Angie Cooper made motion that we decide on security system. Pat Coogan seconded it.

After discussion, giving job to Precision was put to vote.

Ayes: all

Nays: none

Jen will follow up with proposal with the town and get things started.

Fire preparedness plan draft was included in the Agenda Packet. Fire department should review draft and physically tour building and make their recommendations.

Motion by D Morris to table until Jen has conversation with Fire Chief or Fire department representative. Jen will also get recommendations on postings and schematics.

Old Business:

Pat Reynolds asked about roof at Central Valley. Jen is waiting to hear Orange County. We have \$36,000 – do we use it on the roof? Do we start getting bids? There is a lot of concern about the roof as winter approaches after the issues we had last year. We've been told we can't do work without getting grant money first.

Director's report:

Current events:

- 9.13.14 Woodbury Day – got rid of 2 trolleys worth of books. Kids were happy to get them.
- Paint swatch has been given to Bobby (from building and grounds) to paint Highland Mills lobby.
- Ida Cornell pictures are framed and ready to be hung.
- Library Assistant Class feedback– too long; too basic; instructors were from academic libraries and the program wasn't geared towards public libraries. Jen is following up with employees that went and will give feedback to RCLS.
- 2015 Budget – Jen hasn't heard anything back yet. She has followed up twice.
- Tasha Tudor books are covered.

Budget modification: Transfer \$1000 from L7410.200 (equipment) to L7410.408 telephone. Transfer \$ 200 from L7410.463 (computer software) to L7410.430 (transportation/travel) for class participant expenses. K. McKenzie made motion to approve. P. Coogan seconded.

Ayes: all

Nays: none

Approval of 25 vouchers. Motion to approve by D. Morris, second by A. Cooper.

Ayes: all

Nays: none

President Report:

Board received letter from resident. It was very complimentary of library and Jennifer.

RCLS budget – budget hearings are this week. We need to approve it and sign it. We have until the end of November to accept. D. Morris made motion to accept it. Ellie Pastel seconded.

Ayes: all

Nays: none.

Trustee Input:

Advertising to fill 2 open board positions.

Motion to adjourn at 9:37PM by P. Reynolds, second by G. Tummarello

Ayes: all

Nays: none

Next regular Board meeting is October 28, 2014

Respectfully submitted,
Karen McKenzie