

Woodbury Public Library

Board of Trustees Meeting

7/28/2015

Highland Mills Branch

Trustees in Attendance:

Dorothy Morris, President
Ellie Pastel
Pat Coogan
Cathy Schmidt
Gail Tummarello

Trustees Absent:

Angela McKeown Cooper
Karen DeLuca

Also present – Jennifer Bradshaw, Library Director

The meeting was called to order at 7:35 PM, with a quorum present.

The agenda was accepted but it was determined that this need not be done in the future.

The June minutes were accepted. Motion made by P. Coogan, seconded by E. Pastel, supported unanimously.

Public Comments: None

Director's Report:

J. Bradshaw provided updates regarding the Summer Reading Program, progress on the Central Valley roof (unexplained delay), matching the MW reading list with our collection, distribution of the school calendar through the library branches, providing individuals from West Point with library access following the close of their library, and the RCLS meeting on September 18 (possible attendees: J. Bradshaw, D. Morris, E. Pastel, A. McKeown Cooper (?), G. Tummarello).

E. Pastel brought up the subject of a recent issue involving the town supervisor and his response/requests regarding the handling of a staff member's inappropriate parking. This is an issue the trustees will address, since it appears to cross the line regarding appropriate handling of issues not directly related to work.

C. Schmidt introduced the subject of children's programs and the appropriateness of materials used, based on the recent airing of a movie. Discussion centered on previewing materials and identifying sources for rating and evaluating movies as selections are being made.

P. Coogan sought and provided feedback regarding a recent writing workshop that did not appear to meet the expectations created by the advance description. The suggestion was made that we check references before scheduling activities or contracting with presenters.

Committee Reports – None

President's Report:

D. Morris spoke about trustees' terms of office and the letters we would receive as the end of each term neared. Present members' terms are scheduled to end as follows: 2015 – P. Coogan, A. McKeown; 2016 – K. DeLuca; 2017 – Cathy Schmidt; 2018 – E. Pastel, G. Tummarello.

D. Morris is continuing to examine the by-laws and policies that will have an impact on the 2020 vision.

Old Business:

Our copyright infringement issue has been addressed by our attorneys and payment has been approved. A word of caution regarding use of clip art was issued.

Trustee Input/Comments:

Trustees provided feedback regarding projects/directions they would like to see as a focus:

A. Cooper (voiced by D. Morris) – detailed monthly reports including actions taken; art displays in place; schedule of artists' displays, including agreements/contracts

E. Pastel – implementation of a bilingual reading program; staff evaluations completed in a more timely fashion; communication regarding meetings and activities to increase participation and insure continuity

G. Tummarello – improved communication among staff members, with trustees, and with the community to insure understanding and maximize participation

C. Schmidt – clarification regarding roles of staff members and ways to best utilize them

Discussion about staff continued and included questions about how other libraries deal with labor concerns so that they do not limit the responsibilities staff can take on and consequently become obstacles to accomplishing the 2020 vision. Surveying patrons regarding interests and creating an overarching plan/schedule (that might include a craft, a cooking session, and a book discussion each month) were suggested to support programming, as was simplifying sign-up for children's programs.

Meeting adjourned at 9:25. Motion made by P. Coogan, seconded by D. Morris, supported unanimously.

Next regular Board meeting – August 25, 2015, at 7:30 PM.