

# Woodbury Public Library

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## Board of Trustees Meeting 7/31/2012 Highland Mills Branch

The following Trustees were present:

Dorothy Morris: President

Frances Van Etten: Record Keeper

Jane Kinney: Secretary

Ken Bonnaffons

Dona Weyant

Pat Reynolds

Ellie Pastel

Trustees Absent:

Nancy Simpson

Jennifer Bradshaw: Director Woodbury Public Library

There was an informational in-service session- open to the public at 7:00 PM followed by the regular meeting.

Call to Order: Meeting called to order @ 7:40 PM by the President of the Board: Dorothy Morris.

Minutes of the Previous Meeting: A motion was offered by Mr. Bonnaffons, seconded by Ms Pastel to accept the June 26th, 2012 minutes- All were in favor of accepting the minutes. AYES 7: Morris, Kinney, Van Etten, Bonnaffons , Weyant, Reynolds, Pastel. Nays: 0. Absent: 1: Simpson.

Record Keeper's Report: Ms Van Etten reports no new activity.

Approval of vouchers to submit to Town Hall: Ms Van Etten made a motion to submit 18 signed vouchers to Town Hall. Motion seconded by Ms Pastel. All were in favor of submitting 18 vouchers to Town Hall. AYES 7: Morris, Kinney, Van Etten, Bonnaffons , Weyant, Reynolds, Pastel. Nays: 0. Absent: 1: Simpson.

Director's Report: presented by Ms. Bradshaw

- Buildings: Ms Bradshaw to work with Ms Potvin about getting a sign for the new ramp at Central Valley which will prohibit Skateboarding and bicycle riding on the ramp.
- Staff: Ms Bradshaw reports that Ms LaValle will be retiring end of March 2013. In addition, Kathleen Dwyer will be resigning August 10th. Ms Bradshaw will send a letter to the Town to request job posting to fill the 12 hour vacancy of Ms Dwyer.
- Accounting: Discussion, no action taken.
- Alarm: Ms Bradshaw to get a copy of the Town's insurance policy for the Library.

Amnesty Month- Ms Weyant made a motion , seconded by Ms Van Etten to accept Ms Bradshaw's proposal for Amnesty month in August. Fines will be waived only for missing or lost items from the WPL. All were in favor AYES 7: Morris, Kinney, Van Etten, Bonnaffons , Weyant, Reynolds, Pastel. Nays: 0. Absent: 1: Simpson.

- Programming: Discussion, no action taken.

Committee Reports: None at this time

Old Business:

New Business:

- Plaque: Mr. Bonnaffons made a motion to honor past President's of Woodbury Public Library starting in 1993 by purchasing a plaque for each branch, and naming the successive President's on each plaque. Motion was seconded by Ms Van Etten. The motion was carried unanimously. AYES 7: Morris, Kinney, Van Etten, Bonnaffons , Weyant, Reynolds, Pastel. Nays: 0. Absent: 1: Simpson.
- ANSER agreement: Motion made by Mr. Bonnaffons, seconded by Ms Kinney for Ms Morris to sign ANSER agreement. All in agreement: AYES 7: Morris, Kinney, Van Etten, Bonnaffons , Weyant, Reynolds, Pastel. Nays: 0. Absent: 1: Simpson.
- Passes for Storm King Art Center: Motion made by Mr. Bonnaffons, seconded by Ms Morris for the Library to purchase pass for the Art Center. The motion was carried unanimously. AYES 7: Morris, Kinney, Van Etten, Bonnaffons , Weyant, Reynolds, Pastel. Nays: 0. Absent: 1: Simpson.
- Resignation of Ms Hood: A motion was made by Ms Reynolds for Ms Morris to speak with Mr. Burke about posting position vacated by the resignation of Ms Hood. Mr. Bonnaffons seconded the motion. All in favor: AYES 7: Morris, Kinney, Van Etten, Bonnaffons , Weyant, Reynolds, Pastel. Nays: 0. Absent: 1: Simpson.
- Fill Vice President vacancy: A motion was made by Ms Weyant and seconded by Ms Kinney for Mr. Bonnaffons to fill in as VP due to Ms Hood's resignation. Motion was carried: AYES 7: Morris, Kinney, Van Etten, Bonnaffons , Weyant, Reynolds, Pastel. Nays: 0. Absent: 1: Simpson.

Additional Items:

- Upholstery Update : Ms Morris presented her search results on finding an upholsterer for the Highland Mills furniture. Discussion and review by the Board. Ms Van Etten made a motion to accept the Ramos bid of: \$ 2,334.00- motion was seconded by Mr. Bonnaffons. The motion was carried unanimously. AYES 7: Morris, Kinney, Van Etten, Bonnaffons , Weyant, Reynolds, Pastel. Nays: 0. Absent: 1: Simpson.  
Ramp Update: see details under Director's report.  
Spanish Story Time: Ms Pastel reports that the first Story Time was set up, however no one showed up. She looks at it as a lesson learned in regards to advertising the program. She will try to arrange for 2 more dates with the idea of advertising in local churches, food pantry, local bodega's etc. Tentative dates for the next 2 story times are: August 16th and 23rd.

Ms Van Etten made a motion to adjourn the meeting, seconded by Mr. Bonnaffons. All in favor. AYES 7: Morris, Kinney, Van Etten, Bonnaffons , Weyant, Reynolds, Pastel. Nays: 0. Absent: 1: Simpson.

The meeting was adjourned at 9:45 PM.

Next regular Board Meeting: August 28, 2012

Respectfully Submitted,

Jane Kinney

