

Woodbury Public Library

Board of Trustees Meeting 9/04/2012 Highland Mills Branch

The following Trustees were present:
Dorothy Morris: President
Frances Van Etten: Record Keeper
Jane Kinney: Secretary
Ken Bonnaffons: Vice President
Dona Weyant
Ellie Pastel

Trustees Absent:
Pat Reynolds

Jennifer Bradshaw: Director Woodbury Public Library

This meeting was postponed from regularly scheduled meeting date of: 8/28/12 due to Ms Bradshaw preparing Budget Worksheet for review by the Board for presentation to the Town.
Call to Order: Meeting called to order @ 7:32 PM by the President of the Board: Dorothy Morris.

Minutes of the Previous Meeting: A motion was offered by Mr. Bonnaffons, seconded by Ms Weygant to accept the July 26th, 2012 minutes- All were in favor of accepting the minutes.
AYES 6: Morris, Kinney, Van Etten, Bonnaffons , Weyant, Pastel. Nays: 0. Absent: 1: Reynolds.

Record Keeper's Report: Ms Van Etten reports no new activity.

Approval of vouchers to submit to Town Hall: Ms Van Etten made a motion to submit 16 signed vouchers to Town Hall. Motion seconded by Mr. Bonnaffons. All were in favor of submitting 16 vouchers to Town Hall. AYES 6: Morris, Kinney, Van Etten, Bonnaffons , Weyant, Pastel.
Nays: 0. Absent: 1: Reynolds.

Director's Report: presented by Ms. Bradshaw

- 2013 Budget: Worksheet due to Town: 9/5/12
- Buildings: see Director's report for details on outside lighting at HM and CV branches, no skating sign at CV. HM furniture to go out for reupholstering.
- Book Amnesty: 25 books turned in.
- Accounting: see report for details.
- RCLS Breakfast: to be held 9/14/12
- Programming- Ms Bradshaw provided a recap of the summer reading program and other activities at the Library. See report for details. .
- Anniversary: August 15th was Ms Bradshaw's 6th anniversary with WPL.

Committee Reports:

- Commemorative Plaques: Mr. Bonnaffons shared the plaques commemorating WPL Board of Trustees Presidents. They will need to be engraved, then displayed at both branches.
- Spanish reading program: Ms Pastel reports that this project did not get off the ground this summer. For the future, it will need more advertising, perhaps enlisting volunteers from the High School as well. Ms Pastel announced October is Spanish Heritage Month. She suggests putting up posters at both branches announcing this. She'll forward posters to Ms Bradshaw to print up and display.

Old Business: none

New Business:

- 2013 Library Budget- Ms Bradshaw to meet with Mr. Burke on 9/10/12 to present draft budget. Review and discussion of the draft by the Board. Motion made by Ms Pastel, seconded by Mr. Bonnaffons to accept the draft Budget as presented by Ms Bradshaw. All in agreement: AYES 6: Morris, Kinney, Van Etten, Bonnaffons , Weyant, Pastel. Nays: 0. Absent: 1: Reynolds
- Budget Modification: Ms Bradshaw requested 2 Budget modifications: 1. Move \$ 1,959.00 from Line 7410.408: Insurance to L 7410.437 AV Equip/Videos and 2. Move \$ 1,000 from Line 7410.407 (Legal) to Line 7410.436 (Periodicals) All in agreement with both modifications AYES 6: Morris, Kinney, Van Etten, Bonnaffons , Weyant, Pastel. Nays: 0. Absent: 1: Reynolds
- A Ballot presented by RCLS 2013 Budget: The Board of Trustees of the WPL on 9/4/12 approved a resolution to accept the Ramapo Catskill Library System 2013 Budget as presented. All in agreement: AYES 6: Morris, Kinney, Van Etten, Bonnaffons , Weyant, Pastel. Nays: 0. Absent: 1: Reynolds. Ballot signed by Board President- Ms Morris.

Additional Items:

- Possible Library volunteer: Ms Morris reports that one of the clerks at the post office- Ms Johnson has a daughter Sarah who is pursuing her Library Science degree on line, she may be willing to volunteer some time to the Library.
- Ms Simpson- WPL Trustee President Ms Morris shared some reminiscences of recently deceased Board Member: Nancy Simpson.

Mr. Bonnaffons made a motion to adjourn the meeting, seconded by Ms Pastel. All in favor. AYES 6: Morris, Kinney, Van Etten, Bonnaffons , Weyant, Pastel. Nays: 0. Absent: 1: Reynolds

The meeting was adjourned at 10:20 PM.

Next regular Board Meeting: September 25th or October 30, 2012

Respectfully Submitted,

Jane Kinney