

## Woodbury Public Library

---

### Board of Trustees Meeting 05/31/2011 Highland Mills Branch

#### Attendance for the meeting:

The following Trustees were present: Dorothy Morris: President, Dona Weyant: Vice President, Jane Kinney: Secretary, Frances Van Etten: Record Keeper, Kim Hood, Nancy Simpson, Ken Bonnaffons and Pat Reynolds. Others present: Jennifer Bradshaw: Director

Absent from the meeting: Trustee: Sigrid Barker

Call to Order: Meeting called to order @ 7:35 PM by the President of the Board: Dorothy Morris.

Minutes of the Previous Meeting: had been emailed or mailed to the Board. Ms Reynolds made a motion to accept the minutes. The motion was seconded by Mr. Bonnaffons. All in favor of accepting the minutes from 4/26/11. AYES 8: Morris, Weyant, Kinney, Van Etten, Hood, Simpson, Bonnaffons and Reynolds. ABSENT: 1

Public Comment regarding Agenda Items: none at this time

Record Keeper's Report: Ms Van Etten reports a balance of \$ 9,438.70 in the Gift Fund. No change in the account since last month. A discussion ensued regarding this Fund. Ms Morris reports that she will be meeting with John Burke and Eileen Sutherland on 6/2/11 to determine how to set up this account as a Revenue line as well as an Expenditure Line. Donations can be earmarked according to a donor's request or used at the Libraries discretion.

Approval of vouchers to submit to Town Hall: Ms Hood made a motion to forward 21 vouchers to the Finance Department at Town Hall, seconded by Ms Weyant. ADOPTED: AYES 8: Morris, Weyant, Kinney, Van Etten, Hood, Simpson, Bonnaffons and Reynolds. ABSENT: 1.

#### Director's Report:

- Monroe-Woodbury C.S.D.Award: Ms Bradshaw has been awarded the Monroe Woodbury Central School District Community Connection Award in recognition of the Library's support of the Smith Clove Elementary Spring Art show. She'll be receiving the award at the BOE meeting on 6/8/11. The Trustees voiced appreciation and congratulations for her collaboration in working with the school.
- Blue Socket ( Wi-Fi at HM): Ms Bradshaw reports the quote from RCLS and Net @ Work is \$ 3,397.97, including installation. A brief discussion ensued following which Mr. Bonnaffons moved to use money from the Capital Improvement Fund to install Wi-Fi. Motion seconded by Ms Hood. ADOPTED: AYES 8: Morris, Weyant, Kinney, Van Etten, Hood, Simpson, Bonnaffons and Reynolds. ABSENT: 1.

- Friend's Book Sale: Ms Bradshaw had emailed President of WPL Friend's: Ms Maggio in regards to a patron's inquiry about a Book Sale this year. Ms Maggio responded that there are insufficient volunteers to run a book sale at this time. A discussion followed in regards to the role of The Friends and how to generate more interest in the group. Other ways of generating community interest in the Library were also mentioned. It was agreed that the Library would have a set up a table @ Fire Cracker Day on July 2<sup>nd</sup>. Ideas for the table include a book swap for children, information about the E-Reader and other information about what's happening at the Library. Volunteer Board members and the Director will staff the table.
- More on Friends: Ms Bradshaw received correspondence from the Friends that they are considering dissolving. As mentioned above, the Board will be working on generating more interest in the Library and have requested Ms Bradshaw to request that the Friends hold off on dissolving at this time.

#### Old Business:

- Bylaws: discussion tabled at this time.
- Central Valley Improvements: Ms Kinney to request more detailed carpeting estimates from Adams Family Flooring and Spar Flooring.
- Windows for Central Valley: Ms Morris reports that front windows and side panels will be ordered from AAA and installed. In addition, she mentioned a shelf that Bobby Blair had offered to make for the Central Valley branch. Due to time constraints, he has not been able to make it, however Gary Weir (window installer and carpenter) is willing to make the shelf. He'll work with Mr. Blair on the shelf. Cost to the Library will be minimal.
- Lawyer comments: Ms Hood spoke briefly with the Lawyer. He has reviewed the By-Laws and Union contract. He will be getting in touch with the Town Attorney.

#### Other Business/ Additional Items:

- "Wish List updates": Ms Simpson gave an update on her research into the Library offering trips. Apparently no other local Libraries are offering trips at this time. Ideas which were mentioned included: Broadway Shows, Philadelphia Flower Show, Philadelphia Museum of Fine Arts, Brooklyn Museum. The general consensus would be to start small. Further investigation and discussion to occur.
- Future of Libraries: Mr. Bonnaffons discussed the future of Libraries in general, and WPL in particular. With electronics becoming more prevalent, we need to continue to explore ways that we can enhance the use of the Library and other services that can be provided. What about taking on-line courses at the Library.
- E-Reader: Ms Bradshaw will be putting together a list of e-books available for down load at the Library- to help promote the e-reader.

#### Public Comment: none

Mr. Bonnaffons motioned to adjourn the meeting, seconded by Ms Simpson

Meeting was adjourned at 9:55 PM

#### Next Meeting:

Regular Board Meeting: June 28, 2011.

Respectfully Submitted,  
Jane Kinney

