

**Woodbury Public Library  
Board of Trustees Meeting Minutes  
1/26/2015  
Highland Mills Branch**

Trustees in Attendance:

Dorothy Morris, President  
Patricia Coogan  
Angela McKeown Cooper  
Cathy Schmidt  
Gail Tummarello

Also present: Jennifer Bradshaw, Library Director

The meeting was called to order at 7:30pm.

Trustees Absent:

Patricia Conques  
Ellie Pastel

**Update on Union Issues:**

Councilman Frank Palermo of Woodbury Town Board met with the Library Board to relay information concerning a recent meeting the Town Board had with a union representative from UPSEU. No action is being taken regarding any issues discussed at that meeting.

**Acceptance of Minutes:**

Motion by G. Tummarello, seconded by C. Schmidt, to accept the 11/24 minutes. All voted in favor of said motion.

**Vouchers Accepted for Payment:**

Motion by G. Tummarello, seconded by D. Morris, to accept 38 vouchers for payment (20 from Dec/2015 and 18 from Jan/2016). All voted in favor of said motion.

**The Election of Officers:**

Motion by G. Tummarello and seconded by C. Schmidt to accept the slate of officers put forth by nominating committee as follows: D. Morris as President, E. Pastel as Vice President and Patricia Coogan as Secretary. All voted in favor of said motion.

**Purchase of Digital Frames:**

Motion by A. Cooper, seconded by C. Schmidt to approve the purchase of two digital frames to showcase patrons attending and participating in library events and activities, as well as advertising upcoming programs. All voted in favor of said motion.

**Art Policy:**

Amendments to WPL art policy were made. Artists are to submit a short bio along with their work and also tell us how they learned of our program. Library director is asked to utilize a variety of publicity methods to advertise this artist program. Motion to approve additions by D. Morris, seconded by A. Cooper. All voted in favor of said motion.

**Budget Modifications:**

Modifications were made to 2015 budget to fund remaining bills for 2015 and reimburse staff for program supplies and travel mileage to training classes attended off-site in 2015. Motion to approve modifications made by A. Cooper, seconded by C. Schmidt. All voted in favor of said motion.

**Miscellaneous Items Discussed:**

- Installation of a floor easel in library foyer to advertise programs.
- Director is to meet with High School personnel to discuss volunteer opportunities at summer programs.
- Plans for Central Valley construction should be finalized by April, according to engineer.
- Next meeting will focus on Spring/Summer programming for children.
- Budget clarification and procedures

**Executive Session:**

Library board then met in executive session on matters of litigation.

**Adjournment:**

Motion to adjourn executive session at 9:50 made by D. Morris, seconded by P. Coogan. All voted in favor to adjourn.

**Next Meeting:**

Next meeting scheduled for Tuesday, February 23<sup>rd</sup>, 7:30 pm.

Respectfully submitted

Patricia Coogan