

**Woodbury Public Library  
Board of Trustees Meeting  
6/28/2016  
Highland Mills Branch**

Trustees in Attendance: Trustees Absent:

Dorothy Morris, President none  
Patricia Conques  
Patricia Coogan  
Angela McKeown Cooper  
Ellie Pastel  
Cathy Schmidt  
Gail Tummarello  
Also present: Jennifer Bradshaw, Library Director

The meeting was called to order at 7:00pm.

**Motion to enter into executive session at end of regular meeting:**

Motion by D. Morris, seconded by P. Coogan to enter into executive session. All voted in favor of said motion.

**Acceptance of Minutes:**

Motion by G. Tummarello, seconded by P. Conques to accept minutes of May 31, 2016. All voted in favor of said motion.

**Vouchers Accepted for Payment:**

Motion by C Schmidt, seconded by P. Conques to accept 18 vouchers for payment. All voted in favor of said motion.

**Motion to form a committee:**

Motion by P.Coogan, seconded by C. Schmidt to form a committee for the purpose of future planning at the Rushmore branch. Trustees Morris, Coogan and Conques volunteered for said committee. All voted in favor of said motion.

**Tabling Discussion of Woodbury Falls Situation:**

Motion by E. Pastel, seconded by C. Schmidt to table discussion of Woodbury residents who pay more than one library tax. All voted in favor of said motion.

**Motion to Amend By-Laws:**

Motion by E. Pastel, seconded by G. Tummarello to amend section 4A in by-laws. This section deals with the reduction of WPL trustees from nine to seven. All voted in favor of said motion.

**Approval of Budget Modification:**

Motion by P. Coogan, seconded by C. Schmidt to transfer \$688 from L7410.200 (equipment) to L7410.413 (Cornell Improvements). This modification was required to fund engineering services for Cornell branch ADA improvements. All voted in favor of said motion.

**Items Discussed, not requiring motions included:**

- Installation of temporary handrail and lighting for library rear exit is still pending. Patrons cannot enter library via the back door for programs until this is accomplished. This would free up parking in the front of the building.
- C. Schmidt is researching induction cooktops for adult programming. Signs will be posted indicating proper use and safety precautions necessary when operating said cooktops.
- There are too many obstacles to apply for a construction grant this year (due 9/1). We will look at this again when phase one is completed at Cornell branch.
- New calendar program should be implemented by the end of August.
- Our evolving art/artist policy continues to be revised. Advance notice of artist's reception; beefing up the bio.
- Informal surveys to be made by trustees and library personnel to determine what services patrons would like to see at their library. Perhaps responses made via e-mail.
- Cathy and Teresa are in charge in Jennifer's absence. All personnel know location and proper use of "panic button" at both branches. Patrons behaving inappropriately may have their library privileges revoked.

**Executive Session:**

Library board met in executive session to discuss personnel issues.

**Adjournment:**

Motion by A. Cooper, seconded by C. Schmidt to adjourn meeting at 10:37pm.

**Next Meeting:**

Next meeting will be held Tuesday, July 26<sup>th</sup>.

Respectfully Submitted

Patricia Coogan